



SCOUTS RECYCLING SCHEME FACT SHEET: SIGNAGE

Signage plays an important functional role in informing donors and members of the public about the practicalities of a donation site. All signs and instructions should be made clearly visible and easy to understand so that as donors arrive at the Group Hall and proceed to the donation site, they know exactly where and how to surrender their recyclable materials.

All signage should be made using weather- and UV-resistant materials to ensure durability. Signage should be posted at eye-level for the average height, standing adult to ensure readability. Groups located in communities with a large non-English speaking populations should consider signage in appropriate language(s) to meet the accessibility needs of these donors.

Signage should include:

- A telephone contact number which donors can call in case of emergencies
- Graphics or images clearly denoting which materials and items are acceptable under the NSW Container Deposit Scheme
- Simple text to remind donors to:
 - Rinse all recyclable materials lightly before placing in storage containers
 - Keep all labels attached to recyclable materials
 - Place items into designated storage containers loosely – remove items from any boxes, bundles or bags
 - Dispose of non-recyclable items responsibly.

Instructions painted or stamped directly on recycling bins can be effective, if the bins/containers are used for the same recyclables each time. If containers are swapped out, magnetic signs can be used and transferred to new, empty containers.

Roadside signage near the Group Hall can also be used to promote the donation site and provide an ongoing reminder about the importance of recycling in the community.