[TITLE] [MP’s GIVENNAME SURNAME POST-NOMINALS]

STATE MEMBER FOR [ELECTORATE]

[ADDRESS LINE 1]

[ADDRESS LINE 2]

ADDRESS LINE 3

[SUBURB] NSW [POSTCODE]

[Date]

Dear [Title] [MP’s Surname],

The NSW Government’s *Return and Earn* program provides a valuable opportunity for [name] Scout Group to contribute positively to the environment, while raising much-needed funds to bring Scouting activities and initiatives to members of our local community.

[name] Scout Group participates in several activities over the year as part of our badge work to care for the environment. This includes playing an active role in keeping bottles and cans out of our roads, parks and waterways.

We also conduct fundraising activities to ensure we can continue providing young people in our community with fun and exciting programs that facilitate personal development and encourage them to take a constructive place in society as responsible citizens.

To aide our work in caring for the environment and supporting our young people, [Scout Group]would like to be put forward as a local community Non-For-Profit donation partner for reverse vending machines in the [Electorate’s Name] Electoratefor the three month period of [period].

Thank you in advance for your consideration. I look forward to working with you to continue both the success of the *Return and Earn* program and Scouting in our local community.

Yours in Scouting,

[Given Name Surname]

Group Leader/Leader in Charge

[Name] Scout Group