



Onboarding a New Leader Check list

- WWCC (Working with Children Check) received**
New Leaders will require this to become a member of Scouts NSW, apply online at Service NSW
- Application for Adult membership**
Apply online at Scouts NSW
- National Police check email**
Respond to Email for National police Clearance
- Operoo profile**
Respond to email for a profile with Scouts NSW
- Scouts NSW Email address**
Activate your Scouts NSW Email address, you need this for all Scouts business
- Scouts NSW Policies – the first ones to read**
Where to find the policy and what to do
 - Child Protection
 - Personal Protection
 - Personal Data of Members
 - Social media
 - Two Deep Leadership
- Individual Adult Volunteer Plan created**
Work through the IAVP with the new member, including role description, code of ethics, code of conduct, the Training Pathway, including on demand modules and where to book a course.
This part of the plan is 12 months
- Scouts Australia program Handbook received**
This can be downloaded at Scoutshop.com.au or a hard copy can be purchased

