[School’s Address]

[Date]

Dear [Principles Name],

My name is [Insert Name] and I am a leader/parent at the local Scout Group, [Insert Scout Group Name]. I am reaching out as we would like to promote our Scout Group to the students in your school.

There are 40 million Scouts and Guides in the world and we would like to offer the adventure to students at your school. The 1st of August is World Scout Scarf Day and one of our Scouts would like to give a short talk.

The movement encourages teamwork and sharing in an active environment which develops self-confidence, commitment in the individual and acceptance by the community.

The presentation is approximately 10 minutes, with the students involved throughout the talk. It can be to the school, groups of classes or even in the class.

The presentation commences with a brief introduction to Scouting, a short talk outlining all the activities during a term and a night, and is finished with a Q&A.

Thank you for your consideration.

[Your Name]