



Scouts Australia NSW
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**APPLICATION FOR REGISTRATION
 OF A SCOUT FELLOWSHIP**

FELLOWSHIP _____

REGION _____ ZONE/DIVISION _____
 (if attached) (if attached)

FELLOWSHIP POSTAL ADDRESS _____ Post Code _____

MEETINGS HELD AT _____

MEETING NIGHT _____ TIME _____ FREQUENCY _____

WHEN ARE BUSINESS MEETINGS HELD? _____

OFFICE BEARERS

	NAME	POSTAL ADDRESS	POST CODE	TELEPHONE	NUMBERS
				Private	Business
CHAIRMAN				()	()
SECRETARY				()	()
TREASURER				()	()

TOTAL NUMBER OF FELLOWSHIP MEMBERS TO BE REGISTERED MALE _____ FEMALE _____

NUMBER HOLDING CURRENT CERTIFICATES OF ADULT LEADERSHIP MALE _____ FEMALE _____

THIS APPLICATION IS SIGNED BY

Fellowship Chairman _____ Print Name _____ Date _____

Fellowship Secretary _____ Print Name _____ Date _____

REGION ENDORSEMENT (if attached)

Appropriate Commissioner _____ Print Name _____ Date _____

Region Commissioner _____ Print Name _____ Date _____

STATE FELLOWSHIP COUNCIL RECOMMENDATION

BFC Chairman/Secretary _____ Print Name _____ Date _____

STATE OFFICE USE ONLY

DATE REGISTERED	DATA PROCESSING	FORMATION NO. <div style="border: 1px solid black; display: inline-block; width: 100px; height: 20px; margin: 5px;"></div>
DATE DE-REGISTERED		DATE COPY RETURNED TO BFC

PLEASE READ BOTH SIDES OF THIS FORM BEFORE COMPLETION

SCOUT FELLOWSHIP REGISTRATION INSTRUCTIONS

Preliminary information about Scout Fellowships is available from Scouts Australia NSW State Office O&I publication or the State website.

- Where there is an intention of establishing a Scout Fellowship the intending applicants should contact their Region Office to express their interest in forming a Scout Fellowship.
- The Region should then arrange a meeting between the applicants, Region Commissioner and the State Commissioner Scout Fellowships to discuss the proposal. Either of the commissioners may deputise their position for the meeting.

The intention of the meeting is to explain and discuss:

- The Scout Fellowship's aims, structure, membership obligations and fees
 - The Regions point of view and expectations
 - The applicants' proposal and how they intend to support Scouting
 - Foreseeable difficulties with the application should be mediated on and ideally resolved at the meeting.
- The application for Registration of a Scout Fellowship (Form R7) is to be processed by the State Office and endorsed by the Region and forwarded to the State Scout Fellowship Council.
 - The State Fellowship Council shall sign the application and return it with any associated documents to State Office for registration.
 - Applications for Registration should be based on a minimum number of six members.
 - The application is to be submitted with the following documents.
 - 'Application for Registration of a Scout Fellowship' (Form R7)
 - A minimum of six 'Application for Membership of the Scout Fellowship' (Form A12) accompanied with 'Prohibited Employment Declaration' (Form M5) and 'Mutual Agreement Statement (SF)'.
 - Constitution and by-laws (based on the suggested Scout Fellowship Constitution with inclusions to suite the individual function of the Scout Fellowship).
 - Registrations approved by the State Executive Committee remain in force until the 31st March next. Re-registration is effected by furnishing the Annual Census returns and payment of the State Registration Fee as required, annually.
 - Any change in the Meeting night or place of Meeting must be immediately notified to the Secretary of the State Scout Fellowship Council.
 - All financial transactions will be in accordance with New South Wales State Policy. Bank accounts will be in the name of 'The Scout Association of Australia, New South Wales, (Name) Scout Fellowship'.
 - All Members of a Scout Fellowship (including those with a current Certificate of Adult Leadership) must complete an Application for Membership of the Scout Fellowship (form A12). Applications for the founding members must accompany the Application for Registration of a Scout Fellowship. Subsequent Membership Applications are to be forwarded to the State Scout Fellowship Council for approval.