



New South Wales  
 Level 1, Quad 3  
 102 Bennelong Parkway  
 Sydney Olympic Park NSW 2127

FORM Y2 (MAY 16)

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 LIDCOMBE NSW 1825  
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**YOUTH MEMBER  
 TRANSFER CERTIFICATE**

**PLEASE READ THE INSTRUCTIONS OVERLEAF**

PLEASE USE BLOCK LETTERS

**PART A** To be completed by Leader-in-Charge of former Group/Crew and given to transferring *Scout*

This is to certify that \_\_\_\_\_ (Full name of *Scout*)

Membership Number 

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 Date of Birth \_\_\_\_\_

has been a member of the \_\_\_\_\_ Group/Crew  
 \_\_\_\_\_ Region \_\_\_\_\_ Branch

as a  Joey  Cub Scout  Scout  Venturer Scout  Rover  Youth Helper

The *Scout* joined the Group/Crew on \_\_\_\_\_ and left on \_\_\_\_\_

to join \_\_\_\_\_ Group/Crew, or  the nearest suitable Group/Crew

The *Scout*  currently lives at  is moving to  has moved to \_\_\_\_\_ (full address)

Reason for transferring \_\_\_\_\_

Membership Fees have been paid to \_\_\_\_\_ (date)

The *Scout*'s achievements during this period of service are recorded overleaf.

Name of Leader in Charge \_\_\_\_\_ Appointment \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Signature of Leader-in-Charge \_\_\_\_\_ Date \_\_\_\_\_

Signature of District or Region Commissioner \_\_\_\_\_ Date \_\_\_\_\_

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**PART** To be completed by Leader-in-Charge (and relevant Commissioner) of receiving Group/Crew and forwarded immediately to State Office

**YOUTH MEMBER TRANSFER**

This certifies that \_\_\_\_\_ (Full name of *Scout*)

Membership Number 

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 Date of Birth \_\_\_\_\_

has transferred to \_\_\_\_\_ Formation  
 \_\_\_\_\_ (eg. 1st Goolgowi Cub Pack "Koala")

as a  Joey Scout  Cub Scout  Scout  Venturer Scout  Rover  Youth Helper

The *Scout* joined the Group/Crew on \_\_\_\_\_ (full date required)

Home Address of the *Scout* \_\_\_\_\_ Home Phone ( ) \_\_\_\_\_

Name of Leader-in-Charge \_\_\_\_\_ Appointment \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Signature of Leader-in-Charge \_\_\_\_\_ Date \_\_\_\_\_

Signature of District or Region Commissioner \_\_\_\_\_ Date \_\_\_\_\_

**STATE OFFICE USE ONLY**

DATE OF TRANSFER	DATA PROCESSING	NEW FORMATION NO. <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>						

**PLEASE COMPLETE BOTH SIDES OF FORM**

## RECORD OF SERVICE ACHIEVEMENTS

Name of *Scout* \_\_\_\_\_ Membership Number 

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Enter Dates	JOEY SCOUT	CUB SCOUT	SCOUT	VENTURER	ROVER
Invested					
Promise Challenge Badge					
Link Badge					
Invested					
Bronze Boomerang					
Silver Boomerang					
Gold Boomerang					
Grey Wolf Award					
Link Badge					
Invested					
Scoutcraft Badge					
Pioneer Badge					
Pioneer Cord					
Explorer Badge					
Explorer Cord					
Adventurer Badge					
Adventurer Cord					
Australian Scout Medallion					
Link Badge					
Invested					
Venturer Award					
Endeavour Award					
Queen's Scout Award					
Link Badge					
Invested-Rover Squire/Trainee					
Invested-Rover					
St George Award					
Baden-Powell Scout Award					

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**Instructions:**

1. This form is to be used by a *Scout* transferring from one *Group* or *Rover Crew* to another.
2. This form is **not** to be used for the transfer of Leaders.
3. Part A and the Service record above are to be completed by the Group or Crew which the *Scout* is transferring from.
4. The *Scout* must take the completed form to the Leader-in-Charge of the Group or Crew which they are transferring to, who will then complete Part B and send it direct to State Office.
5. The *Scout* should also be given their **Medical Details** page from the **Y1** form by the previous Section Leader to take to the new Group/Crew.
6. Part A is to be retained by the receiving Group or Crew.
7. For proposed transfers between Districts, the approval and endorsement of both outgoing and receiving District Commissioners shall be obtained before the transfer is successful. For proposed transfers between Regions, the approval and endorsement of both outgoing and receiving Region Commissioners shall be obtained before the transfer is successful. Such endorsement shall be at the absolute discretion of the District or Region Commissioner, as the case may be.
8. To progress the transfer, the Leader-in-Charge of the former Group/Crew should complete Part A in good time before the *Scout* actually moves and the appropriate endorsement from the outgoing District or Region Commissioner be obtained.
9. State or Region Office can help with locating a suitable Group/Crew in the area which the *Scout* is moving to, if not already known.
10. The Leader-in-Charge of the receiving Group/Crew should send Part B first to the receiving **District Commissioner** or **Region Commissioner** for approval and endorsement prior to sending it to State Office as soon as possible to affect a successful transfer and to enable a replacement Membership Card to be issued to the *Scout*.
11. The transferring *Scout* should **not** be expected to pay Membership Fees to the receiving Group/Crew if they have already been paid to the former Group/Crew in the current Scout Year.