

Scouts NSW – Grants Team

CBP26 Applicant Briefing Session

20 May 2026

7.30pm



Community Building Partnership 2026

- **Overview** – the **Community Building Partnership (CBP)** program provides funding to local community organisations **to strengthen the wellbeing** of NSW communities through **small shovel ready infrastructure projects**.
- Funding will be provided in **three (3) categories**
 - **Capital works** – upgrade existing and or construct new infrastructure
 - Purchase **freestanding equipment** – to support delivery of community services
 - Purchase **registered vehicles** – to support the delivery of community services



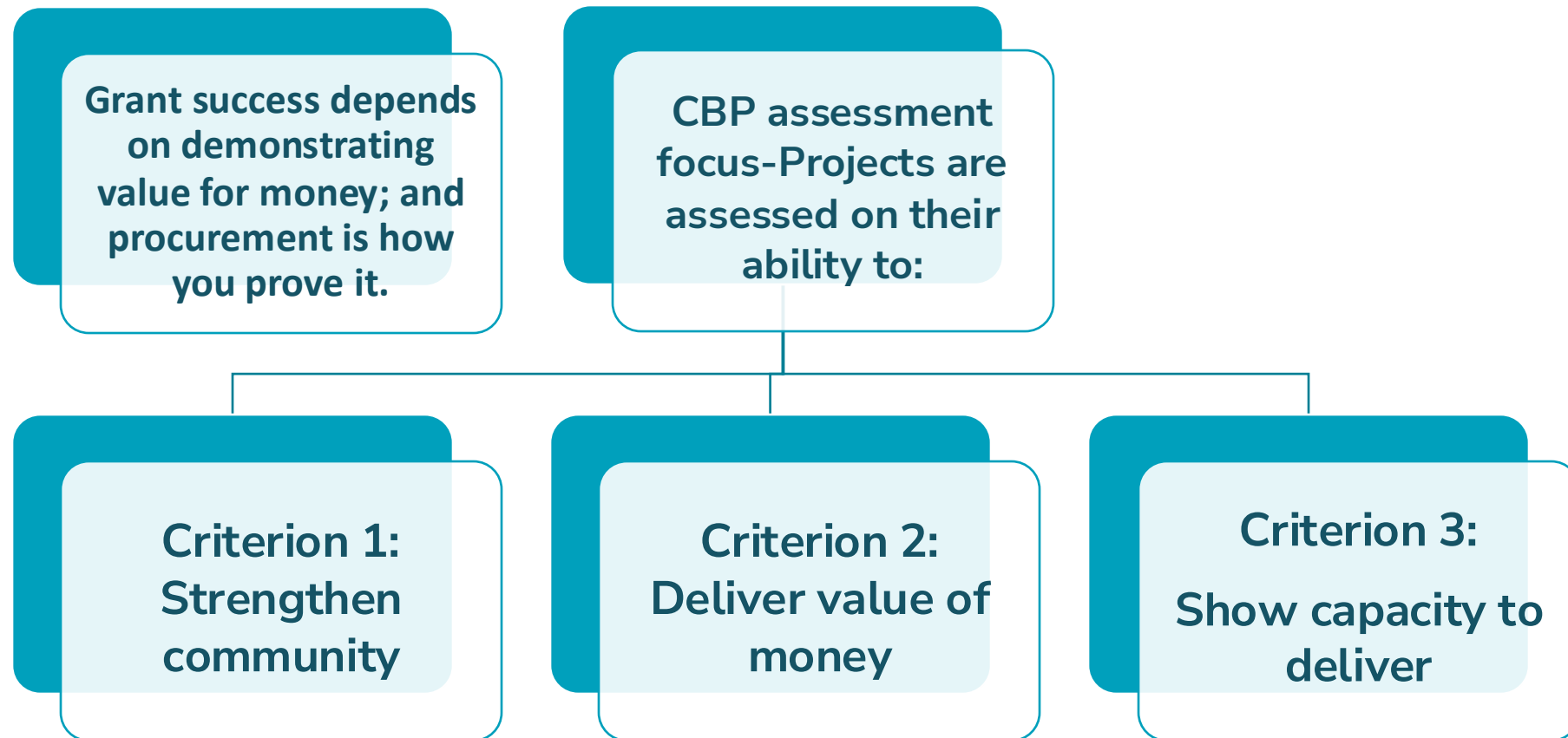
This session focuses on the getting ready to submit your application.

Community Building Partnership (CBP26) Timeline

Action	Date
Notification of shortlisted EOI's	Friday 26 June 2026
Detailed Application opening	Monday 29 June 2026
Detailed Application closing	Friday 17 July 2026
Application Outcome Date (anticipated)	Friday 22 January 2027
Project Completion Date	Monday 24 January 2028
Evaluation – Successful applicants will be required to provide evidence of how the project has resulted in measurable benefits consistent with the objectives of the program	



Why following the Scouts NSW Grants Policy strengthens your application



Procurement - Quotes

Scouts NSW Grants Policy & CBP Guidelines

- **Community Building Partnership Guidelines state:**
 - For projects that request \$30,001 or above, applicants must submit quotes to verify project expenditure.
 - Quotes dated more than 6 months before the application date will not be accepted. Quotes for applications that request \$30,000 or less are preferred, but not mandatory

Grant Value (ex GST)	Scouts NSW Grants Policy Procurement Requirement
\$0 – \$9,999	Minimum one (1) written quote from a compliant supplier
\$10,000 – \$499,999	Three (3) written quotes from compliant suppliers (unless an exception is approved by the CEO or delegate)
\$500,000 and above	Public tender, managed by the State Service Centre (SSC)

Criterion 2: What “value of money” means in practice



To score strongly in this criteria, your application must clearly show:



Transparent, detailed cost breakdown. Every item explained and justified

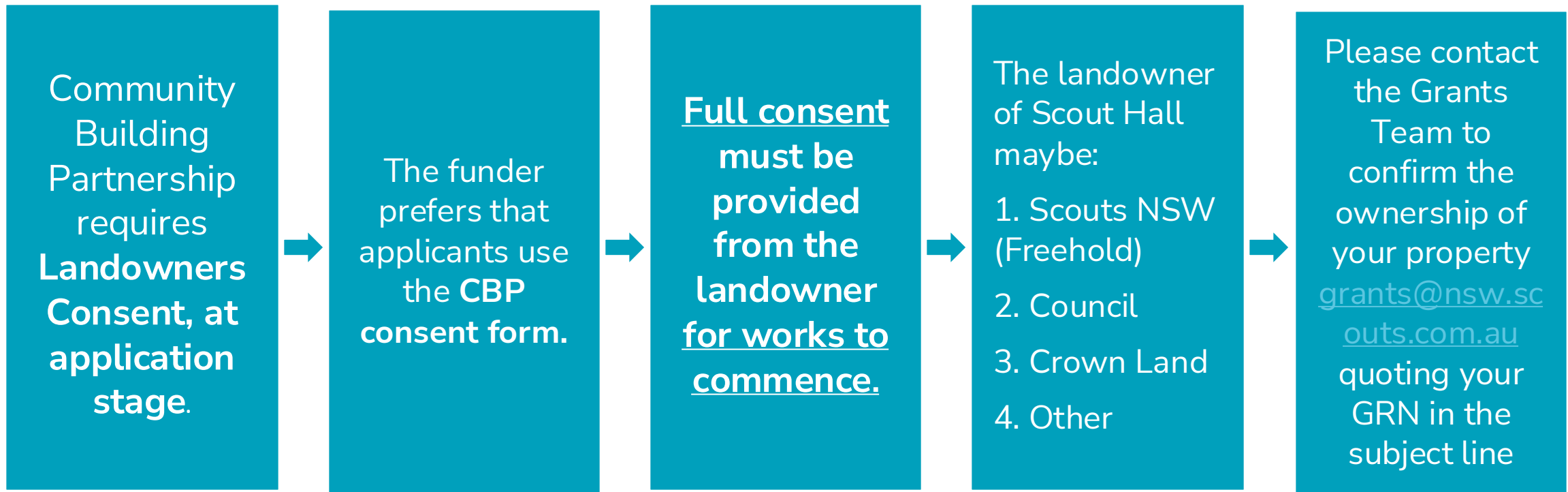


Confirmed funding sources. Quotes and evidence to support costs



Multiple quotes or price comparisons. demonstrates costs are reasonable and market-tested.

Landowners Consent



Landowners Consent – Freehold Properties

For Scout Halls which are deemed to be “Freehold Properties”, the legal owner of these properties is The Scout Association of Australia New South Wales Branch



At Application stage, if your Scout Hall is a Freehold property, you should state “OTHER” in the CBP application, rather than “Freehold”.



This will allow Applicants to upload the Landowners Consent that the Grants Team will secure from the CEO Delegate, after a draft application, DA Determination and quotes have been provided.

Development determination, approval or exemption

All EOI's that seek to **build, upgrade or repair facilities must contact their local Council** with a **detailed scope of work of the intended project** and ask if this project:

- Require a Development Application (DA) or
- Complying Development Certificate (CDC)

If your project is exempt from a (DA) or (CDC), the Funder will require **supporting documentation as proof**, including:

- Current valid notice of determination showing consent has been granted
- Complying development and or construction certificate.

What will **Not be accepted**:

- Planning or zoning certificate
- Receipt for lodgment of DA
- Any document that does not clearly demonstrate DA by the consent authority.

Exemptions – must be in writing highlighting the legislation that exempts this type of development.

Criterion 1: Letters of support will validate your project



Letters of support provide independent validation that your project will:

- **Build vibrant and active communities** (e.g. increased participation, youth engagement)
- **Support inclusive and accessible communities** (e.g. access for diverse groups, disability inclusion)
- **Contribute to sustainable and resilient communities** (e.g. long-term community use, partnerships)

They show that:

- There is real community demand
- The project has board backing and impact
- You have the capacity and partnerships to deliver.

Criterion 3 – The organisation’s capacity to deliver the project on time and within scope

Community Building Partnership Program year	Number of projects Scouts NSW acquitted on time & within scope	Value of projects Scouts NSW acquitted on time & within scope – ex GST
CBP22	29	\$737,622
CBP23	12	\$252,566
CBP25	7	\$172,033

The Scouts NSW State Team, including the Grants, Property, Finance, and Risk Units, in collaboration with the [INSERT FORMATION NAME] volunteer Team, bring significant project management and technical expertise to support [INSERT PROJECT TITLE].

With experience in managing complex, community-focused initiatives, this team excels in project planning, risk management, and resource allocation. Their technical expertise spans construction, environmental planning, and youth engagement, ensuring projects meet safety standards and environmental guidelines.

Additionally, their proficiency in budgeting, reporting, and compliance ensures all regulatory and financial requirements are met, reinforcing the project's credibility and sustainability

Collaborating in real time with *SmartyFile*

SmartyFile is a central filing cabinet that gives you access to all your applications submitted on the SmartyGrants platform, with a Scouts email address, on one website.

It enables:

- The **real-time collaboration** with the **State Service Centre Grants Team** in real time.
- Pre-filled grant applications who utilise the SmartyGrants platform

It is mandatory that all applicants **assign** their CBP26 EOI's to **The Scout Association of Australia New South Wales Branch (the organisation)** upon invitation to fill in a CBP26 application.

The Grants Team can help with this process.



Reference Page

- Community Building Partnership website [Community Building Partnership 2026 | NSW Government](#)
- CBP Landowners Consent Form [Community Building Partnership - Owners Consent Template \(1\).pdf](#)
- Scouts NSW Website / Grants for Groups / Key Information [Key Information - Scouts NSW](#)
- SmartyFile [Grants for Groups - Scouts NSW](#)

